

Food Service Office Assistant of the Year Award

This award recognizes the exceptional contributions of Office Assistants who help their Director/Supervisor manage effective programs that provide healthful, nutritious meals to students. This award is based on nominations.

Criteria:

- Currently employed as an Administrative Assistant, Office Manager, Treasurer, Computer Coordinator, Office Assistant or Receptionist
- Member of ISNA/SNA for three (3) years
- Assisted with at least one ISNA state conference or regional workshop or served on an ISNA board/research committee
- Assists Director in organization, planning, promotion and function of the many intricacies of the school food service program
- Plays an active role in promoting the food service program in his/her district
- Exhibits dedication, support, loyalty and understanding of school food service programs
- Steps up and goes the "extra mile" towards excellence in their district

Award: Plaque and \$150.00

Nominations are due by April 1st to the following:

Sheri Shipp
ISNA, Executive Director
P.O. Box 915
Brownsburg, IN 46112
sheri@indianasna.org

Nominated By: _____

Member Name: _____

School District: _____

ISNA Membership #: _____

Job Title: _____

Supervisor: _____

Years in School Food Service: _____

ISNA Participation: _____

In 500 words or less, tell us why you feel this member deserves the Food Service Office Assistant of the year Award.