



**Indiana School Nutrition Association
Executive Board Meeting
Nov. 20, 2009**

Call to Order- Jan Black

Pledge and Mission Statement- Sara Gasiorowski

Roll Call- Diane Schweitzer; Confirmation of Quorum

Position	Name	Nov.
President	Jan Black, SNS	x
Immediate Past President	Linda Aemmer	X
President-Elect	Amy Anderson, RD	X
Vice President	Sara Gasiorowski, SNS	x
Secretary	Diane Schweitzer, SNS	x
Treasurer	Tracy Huser	x
Chair of Regional Representatives	Theresa Kietzman, SNS	x
Reg. Representative I	Theresa Kietzman, SNS	x
Reg Representative II	Celeste Doods	x
Reg Representative III	Patricia Ramsey	x
Reg Representative IV	Diane Stiening	E
Reg Representative V	Sadie Higginbotham	x
Reg Representative VI	Vacant	
Reg Representative VII	Jay Turner	x
Reg Representative VIII	Donna Hook	X
Reg Representative IX	Shirley Alexander	x
By-Laws & Policy	Jan Swander	x
Membership Chairperson	Linda Hobbs	x
Certification Chairperson	Vickie Coffey	X
Legislative Chairperson	Jennifer McFarland	X
Ind Advisory Council Chairperson	Tim Christianson	E
Single Unit Chairperson	Colleen Hostetler	E
Multi Unit Chairperson	Cindy Licciardone	x
State Agency Representative	Julie Sutton	x
Nutrition Chairperson	Emily Mattern, RD	x
Professional Development Chairperson	Kathy Kane, SNS	x
Association Services	Carol Costerison	x
Exhibits Chairperson	Theresa Kietzman, SNS	x

Introduction of Guests, Jan Black: Mary Jo Langencamp, Dietetic Intern, MSD Wayne Township
Minutes from September Board Meeting, Diane Schweitzer- Read without additions or corrections
Motion to Accept-Jay Turner
Second- Amy Anderson
Motion Carried

Treasurer's Report, Tracy Huser: Checking- \$55,961.96; Savings- \$1,286.91; CD- \$54,882.130 Total-
\$112,131.00
Motion to Accept- Amy Anderson
Second- Sara Gasiorowski
Motion Carried

#8-Immediate Past Presidents' Report, Linda Aemmer- None

#9- President's Report, Jan Black –Written report

#10-President-Elect's Report- Amy Anderson- Report; Conference plans are in development.
Consideration for bus to conference in Fort Wayne possibly originating from Evansville area. Amy is
looking into the SNS Credentialing exam and ServSafe class and exam at the October, 2010 conference.

#11- Vice President's Report, Sara Gasiorowski

#12- ISNA PPL Chairperson Jennifer McFarland and SNA PPL Committee member Sara Gasiorowski gave
update on legislative activities; asked members to look on SNA website for feedback and letter writing
campaign to legislators.

#13- Membership- Linda Hobbs said we are "holding our own" with membership. Suggestion from
Diane Schweitzer to inform FSD's of private, parochial, charter schools about ISNA for possible
membership. ISNA website will be refreshed with membership information. District-owned membership
is on the horizon.

#14- Certification Report provided by Vickie Coffey. Some ISNA Credentialed members indicated they
have not renewed certification. There was significant discussion with board members about new
certification guidelines, how to attain certification and why important. The ISNA website will be
reviewed to make sure information is as good as it can be for members, particularly regarding clarity of
information.

#15- Nutrition Education- Emily said returns on the nutrition quizzes for certification points is very good.
Emily, as Chairperson of the Nutrition Education committee will assist in development of an Indiana-
provided nutrition course, comparable to SNA's "Healthy Edge."

#16- Professional Development, Kathy Kane said the Leadership Academy was a huge success with
nearly 60 people in attendance. Leadership Academy Version 2 will be developed for possible delivery
Summer, 2010.

#17- Multi-Unit, Cindy Licciardone- Conference with Jeff Joiner, Nov. 19 was very good. Board members
expressed a wish that it could have been better attended by ISNA members. There was significant
discussion about delivery format to include the Spring Multi-Unit with Single Unit back-to-back

meetings, particularly in light of the fact that there is no annual conference in April. Board members indicated a desire to provide educational opportunities for members to earn continuing education units for certification.

#18- Single Unit- No report

#19- By-Laws, Jan Swander brought latest updates to By-Laws and Policies and said additional updates are needed.

#20- Industry, Tim Christianson- No report

#21- DOE, Julie Sutton- Report

#22- Association Services, Carol Costerison Report

Carol needs articles for FFT magazine, deadline of Nov. 20, 2009 will be extended for short time.

#23-32- Regional Representatives Reports

#33- Old Business- Jan Black

- School District-Owned Membership- Jan updated the board on status of district-owned membership. SNA has ISNA request for district-owned membership in process.
- Proposed 2009-2010 Budget- Presented, but still a work in progress.
- Audit Report- Jan Swander gave a written report on the audit. The audit committee felt there were some areas of concern in past practice procedures that have already been addressed by ISNA President Jan Black. Some financial practices have been improved and will be strengthened with review of policies and by-laws. Jan Swander recommended the Policies and By-Laws Chairperson be a member of the Audit Committee to ensure financial practices are consistent with policies and by-laws.
- Project 18 Update-

34. New Business

- Jan Black congratulated Sara Gasiorowski for her election as SNA Mideast Nominating Committee Chairperson and to Diane Schweitzer for her election as Chairperson of the SNA Research Committee.
- Leadership Training- JoAnne Robinette from Ohio will be the trainer for a second Leadership Academy (Version 1) in January. The delivery will be during the ISNA Board meeting so board members, who may be asked to assist with training, will be available during that time.
- Election of new officers- Discussion was held regarding timelines for election. Linda Aemmer, Immediate Past President chairs the nominating committee. She will have a slate of officers ready for inclusion in the Summer Food for Thought magazine. For the first time, ISNA will offer electronic voting with the use of "Survey Monkey." Diane Schweitzer will develop a mock ballot for members to try as a means of pilot testing the procedure. Election will be in September with installation of officers during the October annual conference.
- Single-Unit and Multi Unit Conference need a name change. Members are confused as to which conference they should attend even though members are encouraged to attend either or both

conferences. Creative names were discussed such as “Spring Fling” for Spring Multi-Unit and “Kitchen Kapers” for Single Unit meetings.

- Discussion to combine Spring, 2010 Multi-Unit (Friday) with Single Unit (Saturday) at an awards brunch, possibly Primo Conference Center on May 14 & 15, 2010. More information forthcoming.
- Professional Standards- Sara Gasiorowski gave a report on SNA’s recommendation for Professional Standards. She, along with Jan Black and Diane Schweitzer reported on Purdue University Calumet final approval to offer a certificate in School Foodservice Management (25 credit hours) in an online format. Classes may be taken at the local Purdue University or other college or university and considered for credit in the Purdue program. Interested members are encouraged to make application and to apply for scholarship funding through SNA.
- Continuing Education CEU’s- Report by Kathy Kane. More information will be available on the ISNA website.
- Credentialing Exam- We hope to offer the SNS Credentialing Exam at our annual conference in October, 2010.
- Awards and Timelines- Sara Gasiorowski is responsible for dissemination of information about various SNA and ISNA scholarships and awards. She will make this information available for the Food for Thought magazine and online at the ISNA website.

35. Announcements-

Conference mugs are available for sale- would make a nice present for managers, superintendents, etc. Jan Black appointed chairpersons of the committees and asked that each committee chairperson have a report ready for each board meeting. There were some adjustments made to the committees as presented at the September board meeting. * Indicates Chairperson. Please see below:

Public Policy & Legislation (PPL)

Sara Gasiorowski
 Jennifer McFarland*
 Jan Black
 Donna Hook
 Michael Miller
 Hattie Johnson
 RR #6
 Colleen Hostetler

Nominating Committee

Linda Aemmer*
 Linda Hobbs
 Jan Black
 Past President
 Diane Stiening
 Jan Swander

By-Laws

Jan Swander*
 Candy Hagar
 RR #6
 Jan Black
 Amy Anderson
 Sue Dunn
 Lori Miller

Multi-Unit

Cindy Licciardone*
 Celeste Dooms
 Tracy Huser
 Jan Black

Nutrition

Emily Mattern*
 Jay Turner
 Julie Sutton
 Jan Black

Certification

Vickie Coffey*
 Donna Hook
 Shirley Alexander
 Jan Black

Single Unit

Colleen Hostetler*
 Tim Christianson
 Sadie Higginbotham
 Martha Silverthorn
 Jan Black

Membership

Linda Hobbs*
 Diane Stiening
 Theresa Kietzman
 Jan Black

Editorial

Carol Costerison*
 Diane Schweitzer*
 Emily Mattern
 Pat Ramsey
 Jan Black

Professional Development

Kathy Kane*
Jan Black
Sara Gariorowski
Amy Anderson
Diane Schweitzer
Theresa Kietzman
Pat Ramsey
Colleen Hostetler
Cindy Licciardone
Vickie Coffey

Marketing/Public Relations

Kathy Kane
Hattie Johnson
Tim Christianson*
Chyrie Thompson
Lyndia Cahill
Carol Costerison
Jan Black
Linda Aemmer

Finance

Tracy Huser*
Diane Schweitzer
Amy Anderson
Libby Butler
Chyrie Thompson
Carol Costerison
Jan Black

#36- Motion to Adjourn- Jay Turner
Second- Amy Anderson
Motion carried