NOTICE OF VACANCY

FOOD SERVICE DEPARTMENT

Food Service Director

This position will direct the planning, organizing and continuous improvement of the district’s foodservice program.

Responsibilities:
- Directs the District-wide school Nutrition Services Program in conformance with federal and state laws regulations, local and state health ordinances and School District Policies.
- Develops and implements standards for the operation of an efficient, sanitary and high quality Nutrition Services Program.
- Prepares and administers a balanced foodservice budget.
- Works with vendors and supervises the purchasing of food, related supplies and food service equipment
- Directs the activities of the F.S. office, custodial and district-wide Nutrition Services staff; selects, assigns, transfers and evaluates personnel
- Develops menus and tests recipes. Has working knowledge of kitchen equipment.
- Oversees staff training on food preparation, customer service, sanitation and nutrition
- Prior school experience and knowledge of USDA rules and regulations necessary.

Qualifications:
Post-secondary training in institutional Foodservice management as well as experience working with and thorough knowledge of the National School Lunch Program.

Reports to: Superintendent

Salary/Benefits:
Salary Range $55,000 - $60,000
This is a 240 day per year position. Full Benefits Available.

Application Process: Submit on-line application, resume and references via www.munster.k12.in.us. Select: Departments, Human Resources, Employment Opportunities

Application Deadline: May 13, 2015